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| Michael Adoe  13800 Biola Avenue, La Mirada. CA 90639 · +1 (562) 314-9089  michael.adoe@biola.edu |

# Experience

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| january 2018 - pRESENTStudent worker (chef asst.), Bon Appetit Biola univerity  * Serve and prepare pizzas in the Pizzeria * Cooking sautés ordered by students in the Chef’s table * Assisting the chef in preparation for lunch and dinner time * Organizing and being agile to both serve students and clean the work space |
| October 2017 - PresentWest Coast area coordinator, Organization of the indonesian students in the u.s. (permias nasional)  * Coordinate local Presidents in the West Coast with the Head Chairman * Planning annual programs and events for Indonesian students across the United States * Interact with members within the organization * Manage time for meetings and planning  march 2017 – june 2017branch co-supervisor, coffee toffee indonesia  * Controlling customer satisfaction through direct feedbacks and interactions * Interacting with customers to improve service and product * Supervised baristas during preparing and serving orders * Learn how to lead co-workers  june 2017 – august 2017Student council member, Sekolah pelita harapan  * Plan school events; sports festival, arts festival, and Christmas celebration * Work with other members cooperatively * Sharing creative thoughts and ideas for planned events * Create a working environment that is positive for other members |

# Education

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| Expected graduation: May 2021bACHELOR OF BUSINESS ADMINISTRATION, BIOLA univerisity |
| May 2017high school, sekolah pelita harapan indonesia |

# Skills

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| * Able to interact with people extremely well * Great in keeping up with standards * Communicative and able to lead * A very fast-learner * Working efficiently and effectively * Able to manage time well | * Skillful in manual brew method and using espresso machines * Able to serve many customers in a day * Proficient in Microsoft word & Apple * Proficient in Bahasa Indonesia |